

**Honorary Secretary’s Report to the Annual General Meeting**

**of the MBA Association of Ireland (MBAAI) CLG**

**to be held at 6.15pm on Thursday 25th January 2024**

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Since the last AGM held on the 25th of January 2023 the Management Committee of the MBA Association of Ireland (MBAAI) Limited has held seven meetings. The Management Committee is comprised of the core of Directors and the Regional Chairs as outlined below. The Regional Chairs, however, are not expected to attend all the Management Meetings and report to the Board by joining the Management Meeting by Microsoft Teams or phone and/or sending a written report to the President prior to the scheduled Management Meeting. Regional Chairs are always welcome to attend Management meetings. All management meetings were held virtually via Microsoft Teams.

Board meetings were held on the following dates:

1. 21st November 2022, Management
2. 12th December 2022, Management
3. 25th January 2023, AGM
4. 13th March 2023, Management
5. 17th April 2023, Management
6. 15th May 2023, Management
7. 19th June 2023, Management
8. 17th July 2023, Management
9. 28th August 2023, Management
10. 18th September 2023, Management

A quorum was present for all meetings, all of which were held in compliance with the terms of the MBAAI’s Memorandum and Articles of Association.

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| **Role** | **Name** | **Attendance** |
| President | Michael Bulman | 9/9 |
| Finance Director | Shane Connors | 7/9 |
| Secretary | Ronan Neary | 8/9 |
| IT Director | Owen Murphy | 8/9 |
| Academic Liaison Director | Michelle Gallagher | 7/9 |
| Membership Director\* | Michael O’Grady | 1/2 |
| Director | Bryan Murphy | 7/9 |
| Director | Jerry Crowley | 5/9 |
| Director\* | Grace O’Shaughnessy | 2/2 |
| Director\* | David Conway | 0/2 |
| Director\* | Maria Barry | 4/4 |
| Director\* | Paul Reilly | 3/4 |
| Director\* | David Bradley | 3/4 |

\*Director Changes in the year were:

**Resignations**

* Grace O’Shaughnessy 01/05/2023
* David Conway 01/05/2023
* Michael O’Grady 15/05/2023

**New Appointments**

* Maria Barry 31/08/2023
* Paul Reilly 31/08/2023
* David Bradley 31/08/2023

**Note**: Mid-Western Chapter: Michelle Gallagher is Chairperson

**Note**: South-East Chapter: Michael O’Grady is Chairperson

**Note:** Eastern Chapter: is now run by the Board

**Note** Western Chapter: is now run by the Board.

**Note:** Northern Chapter: is now run by the Board

During the year, the Association complied with all the statutory and regulatory requirements associated with its status as a Registered Charity and as a Company Limited by Guarantee, with no share Capital.

As a Board we have defined our roles and responsibilities and we are committed to disclosure and transparency. We have a code of conduct for our directors that promote ethical and responsible decision making. We are also committed to safeguarding the integrity of our financial reporting by reviewing all payments to suppliers and debtors.

**Signed:** Company Secretary

**Date:** 19th January 2024