

**Honorary Secretary’s Report to the Annual General Meeting**

**of the MBA Association of Ireland (MBAAI) CLG**

**to be held on 7.00 pm on Wednesday 25th January 2023**

**via virtual conference platform \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Since the last AGM held on the 26th of January 2022 the Management Committee of the MBA Association of Ireland (MBAAI) Limited has held seven meetings. The Management Committee is comprised of the core of Directors and the Regional Chairs as outlined below. The Regional Chairs, however, are not expected to attend all the Management Meetings and report to the Board by joining the Management Meeting by Microsoft Teams or phone and/or sending a written report to the President prior to the scheduled Management Meeting. Regional Chairs are always welcome to attend Management meetings. All management meetings were held virtually via Microsoft Teams which exception of one face to face management meeting in September 2022

Board meetings were held on the following dates:

1. 8th November 2021, Management
2. 26th January 2022, AGM
3. 25th April 2022, Management
4. 30th May 2022, Management
5. 20th June 2022, Management
6. 18th August 2022, Management
7. 10th September 2022, Management

A quorum was present for all meetings, all of which were held in compliance with the terms of the MBAAI’s Memorandum and Articles of Association.

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** | **Attendance** |
| President | Michael Bulman | 7/7 |
| Finance Director | Shane Connors | 4/7 |
| Secretary | Ronan Neary | 7/7 |
| IT Director | Owen Murphy | 4/7 |
| Academic Liaison Director | Michelle Gallagher | 7/7 |
| Membership Director | Michael O’Grady | 5/7 |
| Director \* | Niall O’Donovan | 3/6 |
| Director | Bryan Murphy | 7/7 |
| Director\* | Grace O’Shaughnessy | 5/5 |
| Director\* | Jerry Crowley | 4/5 |
| Director\* | David Conway | 1/5 |

\*Director Changes in the year were:

**Resignations**

* Niall O’Donovan 18/08/2022

**New Appointments**

* Jerry Crowley 10/02/2022
* Grace O’Shaughnessy 10/02/2022
* David Conway 10/02/2022

**Note**: Mid-Western Chapter: Michelle Gallagher is Chairperson

**Note**: South-East Chapter: Michael O’Grady is Chairperson

**Note:** Eastern Chapter: is now run by the Board

**Note** Western Chapter: is now run by the Board

**Note:** Northern Chapter: is now run by the Board

During the year, the Association complied with all the statutory and regulatory requirements associated with its status as a Registered Charity and as a Company Limited by Guarantee, with no share Capital.

As a Board we have defined our roles and responsibilities and we are committed to disclosure and transparency. We have a code of conduct for our directors that promote ethical and responsible decision making. We are also committed to safeguarding the integrity of our financial reporting by reviewing all payments to suppliers and debtors.

**Signed:** Company Secretary

**Date:** 26th January 2023